

STATE OF NEW JERSEY
DEPARTMENT OF CHILDREN AND FAMILIES
OFFICE OF LICENSING/ INSPECTION/VIOLATION REPORT

Center Name: AppleTree Preschool, Inc.				Center ID#: 071200184		County: Bergen	
Address: 620 Kinderkamack Road			City: River Edge		Zip Code: 07661		Email: may2apple@yahoo.com
Phone: 201 576 9600		Fax: 5866206476		Initial Inspection: 3/13/2015		License Status: R: 2.1.2017	

Due Date(s):*	4/13/2015	5/25/2015	9/11/2015	10/9/2015	11/13/2015	1/28/2016
Date(s) Reinspection:	5/8/2015	8/11/2015	9/9/2015	10/29/2015	12/28/2015	2/24/2016
Due Date(s):*	3/24/2016	3/24/2016				
Date(s) Reinspection:	3/8/2016fax	3/15/2016				
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Center is in compliance with requirements as of: 3/15/2016 **Reinspection occurs on or soon after due date*

SPACE EVALUATION CONDUCTED OF ALL CLASSROOMS {ROOMS RE-MEASURED; AS NEEDED} DURING RE-INSPECTION ON 8.11.2015; COMPLAINT #773 9.9.2015; PHONE CALL 9.10.2015; PHONE CALL 9.16.2015, 3/8/16 3/16/16 Director request

Renewal ☐ Initial ☐ Monitor ☒ Increase ☐ Age Change ☐ Relocation ☐ New Sponsor ☐ Space Evaluation ☒ Complaint # 773

Date Cited M/D/Year	Date Abated M/D/Year	Based on a inspection(s) conducted by the Office of Licensing (OOL) the above date(s), the center needs to take the following actions in order to come into compliance with the MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS (N.J.A.C. 10:122):
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Supervision, Staff/Child Ratios & Space

		<input type="checkbox"/> 1. Provide 2 staff to work with the children: when 6 or more children are present; on any field trip, outing, or special event away from the center regardless of transportation; or with more than 12 school-age children on walks.
		<input type="checkbox"/> 2. Ensure that children are supervised by a staff member at all times, including at off-site locations.

Notes:

10/29/2015	12/28/2015	<input type="checkbox"/> 3. Develop and implement a method to keep track of all children, including at off-site locations.
		<input type="checkbox"/> 4. Maintain required staff to meet ratios: when children are awake; sleeping; on premises during naptime.

Notes:

		<input type="checkbox"/> 5. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age
		<input type="checkbox"/> 6. Assign a primary caregiver for group of 4 infants and 6 toddlers.
		<input type="checkbox"/> 7. Post the center's license in a prominent location in each building.
		<input type="checkbox"/> 8. Operate within the center's licensed capacity and within each room's capacity.

Notes:

3/13/2015	8/11/2015	<input checked="" type="checkbox"/> 9. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children.
3/13/2015	5/8/2015	<input checked="" type="checkbox"/> 10. Ensure the children's health, safety and well-being.

Note: If number is checked, see attachment page(s) for clarification.

Notes:	Ensure that all drinks and uneaten food is discarded or stored properly (in the refrigerator) if a child does not finish. Ensure that all crock-pots used to warm bottles are kept away from the children. cited. moved during inspection and abated 5.8.15
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Activities & Discipline

		<input type="checkbox"/> 11. Provide a sufficient variety of age-appropriate activities.
		<input type="checkbox"/> 12. Provide age-appropriate time frames for each activity.
		<input type="checkbox"/> 13. Provide enough supplies, furniture and equipment for the required activities.
		<input type="checkbox"/> 14. Provide daily structured and unstructured indoor and outdoor energetic physical activity that promotes coordination and movement skills: 30 minutes for children in care less than 4 hours; 60 minutes for children in care more than 4 hours. Avoid inactivity for more than 30 minutes unless eating or sleeping.
		<input type="checkbox"/> 15. Develop policies/plans for use of TV/computer/video by children: under 2 years; over 2 years; with special needs; in care less than 4 hours; in care more than 4 hours.
		<input type="checkbox"/> 16. Ensure use of TV/computer/video is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or for passive viewing.
		<input type="checkbox"/> 17. Significantly limit the use of TV/computer/video for children under the age of 2.
		<input type="checkbox"/> 18. Use positive methods of guidance and discipline consistent with children's age and developmental needs: prohibit corporal and/or emotional punishment.

Notes:	
	<input type="checkbox"/> 19. Ensure staff do not withhold active play times as a means of discipline unless a child's actions or behavior present a danger to themselves or others.

Nutrition & Rest

		<input type="checkbox"/> 20. Provide nutritious food and beverages that comply with the manual/CACFP standards including a variety of fruits and vegetables and a high portion of whole grains; limit foods high in solid fats, added sugar, trans fats, and sodium. (Refer to CACFP standards at (www.fus.usda.gov/cnd/care/childcare.htm))
		<input type="checkbox"/> 21. Provide cribs that meet CPSC standards and maintain documentation on file.
		<input type="checkbox"/> 22. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
		<input type="checkbox"/> 23. Ensure children 12 months and younger are initially placed in a face-up sleeping position unless indicated in writing by child's health care provider.

Administration & Parent Involvement

		<input type="checkbox"/> 24. Designate someone in the center to carry out the director's responsibilities when the director is absent.
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Program Records

9/9/2015	12/28/2015	<input checked="" type="checkbox"/> 25. Complete and maintain at the center the staff records checklist.
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Notes:	UPDATE
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9/9/2015	10/29/2015	<input type="checkbox"/> 26. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
9/9/2015	10/29/2015	<input type="checkbox"/> 27. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
9/9/2015	3/8/2016	<input type="checkbox"/> 28. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor.

Notes:	HEAD TEACHER
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		<input type="checkbox"/> 29. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures including evacuation and lock down.
9/9/2015	3/8/2016	<input checked="" type="checkbox"/> 30. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following core areas: child growth and development; positive guidance and discipline; health and safety.
		<input type="checkbox"/> 31. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours of annual training in 1 or more of the following: professional development approved by Professional Impact New Jersey or the National Child Care Association, or equivalent staff development in three or more of nine specific management areas including physical activity, special needs programming, & ADA guidelines.
		<input type="checkbox"/> 32. Ensure that 2 staff members who have current certified basic knowledge of first aid principles and CPR are at the center at all times when enrolled children are present.
		<input type="checkbox"/> 33. Review, at least annually, a list from the Consumer Product Safety Commission (CPSC) regarding unsafe products and provide staff and parents with CPSC website www.cpsc.gov/cpscpub/prereel/prereel.html

Sanitation & Diapering

9/9/2015	12/28/2015	<input type="checkbox"/> 34. Wash and disinfect: toilet training chairs and potty seats after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
9/9/2015	12/28/2015	<input type="checkbox"/> 35. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change; and as needed.
9/9/2015	12/28/2015	<input type="checkbox"/> 36. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions; and as needed.

Health & Fire Safety

8/11/2015	10/29/2015	<input checked="" type="checkbox"/> 37. Obtain and maintain on file a current health certificate.
8/11/2015	9/9/2015	<input type="checkbox"/> 38. Obtain and maintain on file a current fire certificate.
		<input type="checkbox"/> 39. Conduct and document monthly fire drills during each session provided at the center and evacuate all children within 3 minutes.
		<input type="checkbox"/> 40. Ensure the center's fire protective systems are operative at all times.
		<input type="checkbox"/> 41. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
8/11/2015	8/11/2015	<input checked="" type="checkbox"/> 42. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable.

Notes: RECITED 10.29.2015 ABATED 10.29.2015

8/11/2015	9/9/2015	<input type="checkbox"/> 43. Ensure that illuminated exit signs and emergency lighting are operable at all times.
3/13/2015	5/8/2015	<input checked="" type="checkbox"/> 44. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
		<input type="checkbox"/> 45. Remove excess storage and/or combustibles from the furnace room.

Bathroom & Kitchen Facilities

3/13/2015	3/13/2015	<input type="checkbox"/> 46. Ensure all toxic substances and medications are inaccessible to children.
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Notes: 1st floor bathroom toxics accessible. moved during inspection.

Building Maintenance

3/13/2015	8/11/2015	<input checked="" type="checkbox"/> 47. Keep all surfaces clean and in good repair.
Notes: repaint walls in second floor classrooms clean the walls that are dirty from food being discarded into garbage receptacle ensure that all fans are dusted ensure that all toilets are flushed ensure that the lally column in the basement classroom is covered a minimum of 72". center licensed for 0-13 ensure that all toilet bowl brush canisters (in every bathroom) are removed, they are covered in rust secure the sink in the 1st floor bathroom it is coming off of the wall ensure that all outlets are covered throughout the building 5/8/15 ensure windows are not open unless there is a screen is installed. (1st floor classroom; 4 year olds) ensure that the spindles on the banister for the staircase from basement to ground floor classroom are secured, sanded and painted. secure all computer monitors climbing equipment in basement is broken and has exposed bolts; repair or remove		

		<input type="checkbox"/> 48. Provide 1 of the 4 monitoring options listed in the manual.
8/11/2015	9/9/2015	<input checked="" type="checkbox"/> 49. Repair and/or paint surfaces in specified areas:

Notes:

3/13/2015	8/11/2015	<input checked="" type="checkbox"/> 50. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.
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Notes: Ensure that microwaves are out of the reach of children and that they are secured.

Outdoor Play Area, Equipment and Maintenance

		<input type="checkbox"/> 51. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
		<input type="checkbox"/> 52. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC.
3/13/2015	8/11/2015	<input checked="" type="checkbox"/> 53. Take necessary action to remove outdoor hazards.

Notes: Ensure that outdoor rug is secured. Currently it is a tripping hazard.

ALERT: Effective 8/6/14, stackable cribs are prohibited.

☐ See attached Transportation Inspection/Violation page.

Inspector(s) Name(s)

Jennifer Thiel

8.11.2015 WILLIAM RIVERA & LIZETTE VAZQUEZ

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
9	3/13/2015	8/11/2015	Ensure all rooms are labeled; ROOMS LABELED DURING RE-INSPECTION ON 8.11.2015	Delete
44	3/13/2015	5/8/2015	2nd floor fire extinguisher is serviced and tagged. Missed by alarm company.	Delete
53	3/13/2015	8/11/2015	Ensure that the playground is not overcrowded. There were 19 children in the outdoor play area and the space is not large enough for that number of children. Reduce immediately.	Delete
9	8/11/2015	8/11/2015	MAINTAIN SPACE REQUIREMENTS FOR ALL ROOMS: BASEMENT CAPACITY 16; 20 CHILDREN PRESENT; CAPACITY ADJUSTED DURING INSPECTION.	Delete
10	8/11/2015	8/11/2015	ENSURE THE CHILDREN'S SAFETY: 1. ENSURE CHILDREN ARE STRAPPED WHEN THEY ARE IN BUCKET SEATS; CHILDREN STRAPPED IN DURING THE INSPECTION. 2. MAKE HOT WATER DISPENSER IN ROOM 3 INACCESSIBLE TO CHILDREN; HOT WATER TURNED OFF DURING THE INSPECTION.	Delete
37	8/11/2015	10/29/2015	MAINTAIN ON FILE A CURRENT HEALTH CERTIFICATE FOR THE CATERING COMPANY.	Delete
42	8/11/2015	8/11/2015	ENSURE THAT ALL EGRESS AREAS ARE CLEAR AT ALL TIMES: 1. FURNITURE PARTIALLY BLOCKING EXITS CLEARED FROM EGRESS PATHS AND EXIT DOORS IN CLASSROOMS DURING INSPECTION. 2. LADDER; CARDBOARD BOXES AND OTHER STORAGE CLEARED FROM STAIRWELLS DURING INSPECTION.	Delete
47	8/11/2015	9/9/2015	KEEP ALL SURFACES IN GOOD REPAIR: 1. REPAIR/REPLACE SLEEPING MATS THAT ARE IN DISREPAIR. 2. RE-ATTACH COVER ON EMERGENCY LIGHT ON THE 2ND. FLOOR {ENTRANCE NEAR TO THE OFFICE}.	Delete
49	8/11/2015	9/9/2015	REPAIR SURFACES IN SPECIFIED AREAS: 1. REPLACE MISSING CEILING TILE IN INTERIOR STAIRWELL THAT LEADS FROM THE GROUND FLOOR TO THE 1ST FLOOR. 2. ENCLOSE THE OPENINGS HOUSING THE EXPOSED WATER VALVES & PIPES IN THE INTERIOR STAIRWELL THAT LEADS FROM THE GROUND FLOOR TO THE 1ST FLOOR.	Delete
53	8/11/2015	10/29/2015	PROVIDE A BARRIER IN ADDITION TO THE FENCE FOR THE OUTDOOR PLAY AREA THAT IS EXPOSED TO VEHICULAR TRAFFIC: INTERVIEW WITH THE DIRECTOR AND THE BUILDING OWNER CONFIRMED THE EXISTING PARKING STOP WAS DISENGAGED AND MOVED BY A VEHICLE.	Delete
500	8/11/2015	9/9/2015	PROVIDE A ONE HOUR FIRE SEPERATION FOR STORAGE AREAS UNDERNEATH EXIT STAIRWAYS: THROUGHOUT	Delete
501	8/11/2015	9/9/2015	PROVIDE WINDOW GUARDS TO ENSURE CHILDREN CANNOT FALL OUT OF FACILITY WINDOWS: 1ST & 2ND FLOOR WINDOWS	Delete
502	8/11/2015	12/28/2015	ENSURE THAT GLASS SURFACES THAT ARE NOT MADE OF SAFETY GLASS AND ARE LOCATED WITHIN 36 INCHES ABOVE THE FLOOR SHALL HAVE PROTECTIVE GUARDS: ROOM 2	Delete
			NOTE: 8.11.2015 AS PER PREVIOUS INSPECTOR, LOCAL AND STATE FIRE OFFICIAL CONDUCTED ON SITE INSPECTION OF THE FACILITY AND APPROVED BUILDING AS IS {SUPRESSION IN BASEMENT ONLY} SUPERVISOR INFORMED.	Delete
503	9/10/2015 PC	12/28/2015	SUBMIT A CURRENT LEAD BASED PAINT REPORT.	Delete
504	9/9/2015	2/24/2016	ENSURE CHILDREN CANNOT LOCK THEMSELVES IN BATHROOMS.	Delete
505	9/9/2015	10/29/2015	PROVIDE THE FOLLOWING SUPPLIES IN THE BATHROOMS: SOAP; ENSURE STAFF DO NOT ADD WATER TO THE SOAP TO DILUTE IT.	Delete
42	9/9/2015	9/9/2015	RECITED ENSURE THAT ALL EGRESS AREAS ARE CLEAR AT ALL TIMES: 1. ENSURE THAT CRIBS ARE NOT USED TO BLOCK EGRESS PATHS AND EXIT DOORS IN CLASSROOMS. CRIBS RELOCATED DURING THIS INSPECTION.	Delete
47	9/9/2015	10/29/2015	KEEP SPECIFIED AREAS CLEAN: 1. SLOP SINK IN GROUND FLOOR BATHROOM.	Delete
506	9/9/2015	10/29/2015	MAINTAIN AN ILLNESS LOG.	Delete
25	9/9/2015	12/28/2015	MAINTAIN ON FILE ALL REQUIRED STAFF DOCUMENTATION FOR ALL STAFF INCLUDING, BUT NOT LIMITED TO, APPLICATION, TRAINING DOCUMENTATION, CARI, CHRI, MEDICAL, TB TEST RESULTS, REQUIRED POLICIES; SPONSOR	Delete
30	9/9/2015	12/28/2015	RETRAIN ALL STAFF: 1. PROPER SANITATION 2. PROPER HANDWASHING	Delete
50	10/29/2015	3/15/2016	ENSURE THAT INDOOR EQUIPMENT IS SAFE: COVER ALL EXPOSED FLOURESCENT LIGHTBULBS.	Delete

Note: If number is checked, see attachment page(s) for clarification.

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
10	10/29/2015	10/29/2015	ENSURE CHILDREN'S HEALTH, SAFETY AND WELL BEING: ENSURE THAT STAFF THAT DO NOT HAVE CURRENT BACKGROUND CLEARANCES ON FILE ARE NOT LEFT ALONE WITH THE CHILDREN: DANCE TEACHER{WITH NO CARI AND CHRI CLEARANCES ON FILE}LEFT ALONE WITH {6} 3 YEAR OLD CHILDREN IN THE GROSS MOTOR ROOM; CENTER INSTRUCTED TO PROVIDE A CLEARED STAFF PERSON TO ASSIST AND SUPERVISE THE DANCE CLASS WITH THE DANCE TEACHER.	Delete
42	10/29/2015	10/29/2015	ENSURE THAT ALL EGRESS AREAS ARE CLEAR AT ALL TIMES: 1. FURNITURE PARTIALLY BLOCKING EXITS CLEARED FROM EGRESS PATHS AND EXIT DOORS IN CLASSROOMS DURING INSPECTION.	Delete
30	10/29/2015	12/28/2015	RETRAIN ALL STAFF ON: MAINTAINING EXIT DOORS AND EGRESS PATHS CLEAR AT ALL TIMES.	Delete
507	10/29/2015	12/28/2015	DESIGNATE SOMEONE TO CARRY OUT THE DIRECTOR'S RESPONSIBILITIES WHEN THE DIRECTOR IS ABSENT: ENSURE DIRECTOR DESIGNEE IS TRAINED AND HAS ACCESS TO ALL NECESSARY PAPERWORK FOR INSPECTIONS.	Delete

Note: If number is checked, see attachment page(s) for clarification.

